

Proof of Parental Relationship / Filiation

(Affidavit Forms A – B – C)

(Present All Original Documents – Not Copies)

Proof of Parentage (Must supply the following information.)

- Birth Certificate of child/ren (if born outside the United States it must be translated to English)
- Acknowledgment of Paternity (if necessary)
- Photo ID
- Immunization records for child/ren. (You can use the doctor's form or the health form in packet.)
- Proof of name change (marriage certificate, birth certificate, divorce papers, legal name change papers)
- Adoption papers
- Driver's license

Proof of Guardianship/Custodial Relationship (Must supply the following information as applicable.)

For Divorced or Separated Parents:

- Court Order of custody, divorce statement, custody settlement stipulation
- If court documents are not available, completed and notarized Affidavits **A and B** are required from both parents.
- Birth certificate of child/ren (translated to English if needed)
- Acknowledgment of Paternity
- Photo ID – Driver's License
- Immunization Records for child/ren

For Legal Guardians:

- Birth certificate of child/ren (translated to English if needed)
- Immunization records for child/ren
- Copy of court order granting guardianship
- Photo ID – Driver's License
- If court order is unavailable, a completed and notarized Guardian/Custodian Affidavit C and the Parent Affidavit Form B are required.

For Custodians:

- Affidavit of Custodian **Form C** also: Photo ID
AND
- Affidavit of Parent **Form B**
- Birth Certificate of child/ren (translated into English)
- Immunization records for child/ren

For Foster Parents:

- **BSW-241 or DSS 2999 Forms.** The DSS social worker must sign the form.
- **W-499** for New York City Resident
- Birth certificate of child/ren (translated into English)
- Immunization records for child/ren